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**POLTIMORE
PARISH
COUNCIL**

Parish Clerk:

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**MINUTES OF MEETING HELD IN THE VILLAGE HALL ON
MONDAY 22nd JANUARY 2018**

Present:	Anthony Howell-Jones	-	Councillor	Chairman
	Joy Howell-Jones	-	Councillor	
	James Feeseey	-	Councillor	
	Rebekah Harris-Baty	-	Councillor	
	Richard Gibbins	-	Councillor	
	Esme Gibbins	-	Councillor	
	Eleanor Rylance	-	District Councillor	
	Jonathan Wright	-	Poltimore House Rep	
	Jennie Edwards	-	Parish Clerk	

01/18 – APOLOGIES FOR ABSENCE No apologies for absence

02/18 – DISCLOSABLE PECUNIARY INTEREST

To receive and resolve Declarations of Interest not currently on Councillors' ROIs and receipt of request for new Disclosable Pecuniary Interest. (DPI) dispensation on items on the Agenda. One Councillors ROIs and address updated.

03/18 – MINUTES OF LAST MEETING

The minutes for the 27th November 2017 were resolved and approved as a true and accurate record by all the Councillors. The Chairman signed and dated the minutes.

Standing Orders suspended for reports.

04/18 – POLICE REPORT No Crimes to report for Poltimore

05/18 - DISTRICT COUNCILLOR Eleanor Rylance reported on the Budget cuts expected in the future. Green waste collections are coming soon. To sign up at (eastdevon.gov.uk/green or call 01395571515)

A pick-up service for large bulky waste will also be introduced. There is an 'apps' which can be downloaded on your phone, tablet etc **Fix my street** which can be used to repair potholes.

06/18 – COUNTY COUNCILLORS REPORT No report received

07/18 – POLTIMORE HOUSE REPORT Jonathan Wright reported that Poltimore House would be holding their Music Festival on Sunday May 27th 2018. The trust had also offered that if the Village wished to have a Beacon for the anniversary of WW1 they would be happy to have it installed at the house.

08/18 – PUBLIC QUESTION No member of the public present

The meeting reconvened with Standing Orders

09/18 – CORRESPONDENCE

1. **Potholes.** Highways had been contacted regarding the supply of material of Permanent Pothole material and there was still some material available. It was agreed by all Councillors for the clerk to obtain the material. Concern was raised at the corner of Higher Lathys where a layby has been created opposite the ditch. Vehicles pulling in to allow cars to pass, the cars coming down the road have been going into the ditch. It was agreed that a post be installed to make drivers aware of the ditch. Clerk to contact Highways.

Action Clerk

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2. **Police reports.** The PS Officer who usually informs the council of the crimes committed in the area has now joined the Police force to become a Policeman, so there will not be any reports until some one else is employed. In the meantime, we can find out if there are any crimes in our area by going on the police website.
3. **Asset Register** has now been added to the Council website.
4. **Heated Cabinet** for the Defibrillator stopped working so the company has sent a replacement which is now installed.
5. **DALC Newsletter.** Have training events available in particular “General Data Protection Regulations”. It was agreed that the Clerk should attend.
Nomination for the Royal Garden Party. All Councillors agreed that Cllr R Harris-Baty to be nominated.
6. **The Devon Countryside Access Forum** are currently appointing members to the Forum and would like to receive applications from anyone with an interest in recreational access. For details and an application form please see www.devon.gov.uk/dcaf the closing date is Friday 9th February 2018.

10/18 FINANCE

To resolve to approve the Bank Reconciliation

Bank Balance as at (05 Oct17)	£9348.04p
Business Interest Account	£1,015.98p
Payment of Clerks salary s/o	£237.12p

Subscriptions Paid

Adobe	£181.10p
Website renewal	£38.38p

Cheques Required for:

Removal and re-installation of Heated Cabinet	£80
Website Builder	£71.93p

Resolved to pay the approved payments. All Councillors agreed.

11/18 PLANNING APPLICATION There were no planning applications.

12/18 MATTERS FOR ACTION.

- i. Rolling Community Project update. Potholes as reported in 09/10(1)
- ii. Defibrillator heated box. As reported in minute 09/10 (4)
- iii. Website updated

13/18 - DATE OF NEXT MEETING

Monday 26th February 2018 at 7pm

The meeting closed at 8.25pm

Submitted by

J Edwards
Parish Clerk

Approved By

Chairman ----- Date -----

