



**MINUTES OF MEETING HELD IN THE VILLAGE HALL ON**

**MONDAY 27<sup>th</sup> JUNE 2016**

<b>Present:</b>	Anthony Howell-Jones	-	Councillor	Chairman
	Joy Howell-Jones	-	Councillor	
	Richard Gibbins	-	Councillor	
	James Feeseey	-	Councillor	
	Colin Kirkman	-	Councillor	
	Peter Bowden	-	County Councillor	
	Jonathan Wright	-	Poltimore House Rep	
	Jennie Edwards	-	Parish Clerk	

**79/16 – APOLOGIES FOR ABSENCE** District Cllr M Hales

**80/16 – DISCLOSABLE PECUNIARY INTEREST**

To receive and resolve Declarations of Interest not currently on Councillors' ROIs and receipt of request for new Disclosable Pecuniary Interest. (DPI) dispensation on items on the Agenda. No further action.

**81/16 – MINUTES OF LAST MEETING**

The minutes for the 16 May 2016 were resolved and approved as a true and accurate record by all the Councillors. The Chairman signed and dated the minutes.

**Standing Orders was suspended for reports.**

**82/16 – POLICE REPORT**

The clerk read out the Police report for the village and surrounding parishes, there were no incidents to report for Poltimore. The Clerk had obtained leaflets with regard to Smart water.

**83/16 - DISTRICT COUNCILLOR REPORTS** No report received

**84/16 – COUNTY COUNCILLORS REPORT** Cllr P Bowden stated there was no information to report.

**85/16 – POLTIMORE HOUSE REPORT** Jonathan gave a short report of the latest opportunity to improve the house. The Trust were looking to have a commercial approach, whereby the house is sold and the owner has to re-instate it to its former glory. Because the house is a listed building it cannot be knocked down and used for development.

**86/16 – PUBLIC QUESTIONS** No questions were asked.

**The meeting reconvened with Standing Orders**

## **87/16 – CORRESPONDENCE**

- i. Casual Vacancies** The Clerk informed the Council that the time limit for whether anyone had volunteered to become a Councillor was now closed and there were no applicants, therefore no election. It was now up to the Council to co-opt suitable candidates.
- ii. Barn Dance** The Queen’s birthday celebration group sent a letter of thanks to the council for their support.
- iii. Parishes Together Fund** The Clerk informed the council that she had entered into the application with Broadclyst and Cranbrook Council for funding towards Smartwater.
- iv. 2016/2018 National Salary Award** The new Pay scale for clerks to be implemented immediately and back dated to 1<sup>st</sup> April 16 was proposed by Cllr J Feesey and seconded by Cllr J Howell- Jones. All Councillors agreed.
- v. The Poltimore Charities** The Trustees for the Bampfylde Almshouses in line with their constitution request the Parish Council to nominate 2 trustees to serve on their committee. 2 Names were suggested. The clerk to confirm if they are willing to stand.

## **88/16 FINANCE**

To resolve to approve the Bank Reconciliation

Bank Balance as at 09 May16)	£11,931.94p
Business Interest Account	£1,015.21p
Payment of Clerks salary s/o	£230.29p

### **Cheques signatures required for agreed payment:**

Grass Cutting (15Jun16 / 22Jun16)	£45
Community First Insurance Renewal	£184.31p
Clerks re-imburement for home use (3mths)	£30

**Resolved to pay the approved payments. All Councillors Agreed.**

## **89/16 MATTERS FOR ACTION**

- i.** Rolling Community Project Clean - up day in the village date to be decided. Awaiting for the candidates to attend the Chapter 8 course.
- ii.** Portfolios for Councillors this project was not resolved.
- iii.** Clerks Appraisal. The clerk had received a draft copy of the Appraisal but felt that some of the issues raised were not compliant with the clerk’s job description. Cllr Kirkman agreed to review the content.

**90/16 - DATE OF NEXT MEETING** Monday 25<sup>th</sup> July 2016 at 7.00pm  
**The meeting closed at 8.20pm**

Submitted by  
J Edwards  
Parish Clerk

Approved By  
Chairman -----

Date -----

