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**POLTIMORE  
PARISH  
COUNCIL**

[www.poltimoreparishcouncil.org](http://www.poltimoreparishcouncil.org)

**Clerk**

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**Issued: Tuesday 17th May 2023**

**ANNUAL GENERAL PARISH COUNCIL MEETING  
WEDNESDAY 24<sup>th</sup> MAY 2023 AT 7pm Sharp  
IN POLTIMORE VILLAGE HALL  
Followed by a Parish Council meeting**

**Press and Public are welcome to attend.**

**For Information: District and County Members Press and Public**

**To: all Parish Council Members**

You are hereby summoned to attend the Annual General Parish Council meeting followed by a Full Parish Council meeting to be held in the Village Hall on **Wednesday 24<sup>th</sup> May 2023 at 7pm** to the purpose of transacting the following business.

**Agenda for Annual General Meeting**

- 45/23** Apologies for Absence
- 46/23** Election of Chairman for the following year
- 47/23** Declaration of Interest
- 48/23** Declaration of Acceptance of Office
- 49/23** To receive and resolve to approve as a correct record the minutes of the AGM held on the May 25<sup>th</sup> 2022.
- 50/22** Report from the Chair Cllr Richard Smith
- 51/22** Annual Governance Statement and the Accounts for the Year April 1<sup>st</sup> 2022 - 31<sup>st</sup> March 2023

**Next meeting for AGM 2024** May 2024 Date to be decided.

**Agenda for Full Parish Council Meeting**

**52/23 APOLOGIES** To resolve to accept apologies for absence

**53/23 DISCLOSABLE PECUNIARY INTEREST**

To receive and resolve Declarations of interest not currently on Councillors' ROIs and receipt of request for new Disclosable Pecuniary Interest (DPI) dispensation on items on the Agenda

**54/23 MINUTES**

To receive and resolve to approve as a correct record the minutes of the Parish Council meeting held on the 26<sup>th</sup> April 2023

**Standing Orders will be suspended:**

**55/23 COUNTY MATTERS** To receive any reports from County or District Councillors

**56/23 POLTIMORE HOUSE REPORT** To receive a report from Poltimore House representative

**57/23 PUBLIC QUESTIONS**

For Public question time on items on this Agenda- adjournment for 15minutes if required

**The meeting will reconvene with Standing Orders**

**58/23 CORRESPONDENCE**

1. Post Election Training
2. Community First Insurance Renewal.
3. Co-option
4. Devon Association of Local Councils

**59/23 FINANCE**

To resolve to approve the Bank reconciliation.

Bank Balance as at (19Apr 23) £8,634 .76p

Bus: Interest Account £1,020.06p

Payment of website Direct Debit £54.00

HMRC

**Cheques required for:**

Payment of Clerks Salary

Community First Insurance

**To resolve to approve the payments.**

**60/23 PLANNING APPLICATION** None at time of print

**61/23 MATTERS FOR ACTION**

1. Rolling Community Project
2. Coffee Mornings
3. Website Update. Publishing of accounts.

**62/23 DATE OF NEXT MEETING**

Wednesday June 28<sup>th</sup> 2023 at 7pm

*Jennie Edwards*

Jennie Edwards

Clerk to Poltimore Parish Council