



**MINUTES OF THE MEETING OF  
POLTIMORE PARISH COUNCIL  
ON WEDNESDAY 26<sup>th</sup> OCTOBER 2022 AT 7 PM**

**Present:**

Richard Smith	-	Councillor Chair
Esme Gibbins	-	Councillor
Lisa Thomas	-	Councillor
David Pritchard	-	Councillor
Richard Gibbins	-	Councillor
Jennie Edwards	-	Clerk
1 Member of the Public		

**92/22 – APOLOGIES FOR ABSENCE** Cllr J Feesey Belated apologies from Dist Cllr J Kemp.  
Poltimore House Rep

**93/22 DISCLOSABLE PECUNIARY INTEREST**

To receive and resolve Declarations of Interest not currently on Councillors' ROIs and receipt of request for new Disclosable Pecuniary Interest (DPI) dispensation on items on the Agenda. **No changes**

**94/22 MINUTES** The minutes of the meeting held on Wednesday 24<sup>th</sup> August 2022 **were resolved and approved** as a correct record, signed, and dated accordingly.

**Standing Orders suspended**

**95/22 COUNTY MATTERS** A report from County Cllr S Randall-Johnson had been circulated to all Councillors.

**96/22 POLTIMORE HOUSE REPORT** **No Report**

**97/22 PUBLIC QUESTIONS** Member of the public enquired was there any progress in the repair of the Bowl. As this was not an item on the Agenda, this item would be discussed at the next meeting.

**The meeting reconvened with Standing Orders**

**98/22 CORRESPONDENCE**

1. Community Asset Transfer Procedure No further action.
2. Internet Banking. As already agreed at the last meeting the current arrangements provided safeguards for security and good governance. Therefore, at this time no further action.
3. Society of Local Council Clerks (SLCC) All Councillors agreed to the renewal.
4. Lloyds bank confirmation of the stopping of the standing order for the clerks salary had been received.

**99/22 FINANCE**

**To resolve to** approve the Bank reconciliation.

To resolve to approve the Bank reconciliation.

Bank Balance as at (14 Sept 22)	£9318.29p
Bus: Interest Account	£1,017.59p
Payment of website Direct Debit	£54.00p
Ratify Clerks Salary (Cheque Sept ) £316.70p)	
HMRC £40	

**Cheques required:**

Payment of Clerks Salary (Cheque Oct)	£316.70p
SLCC Renewal	£98.00p

**All Payments resolved by all Councillors**

The Clerk explained the reason for the HMRC tax payment the Clerk now needs to pay tax and it is taken out of the salary by the PAYE system.

**100/22 PLANNING** None

**101/22 MATTERS FOR ACTION**

1. Rolling Community Project –Benches. Completed. Noticeboards in progress.
2. Coffee mornings The Clerk explained the Coffee morning was set up in 2016 by the then Cllr Joy Howell-Jones and the Clerk Jennie Edwards. originally to provide a meeting place for the village residents under the umbrella of the Parish Council. Volunteers were invited to help run the counter and bake cakes on the second Saturday of each month. A small charge of £2 for coffee and cake was made. Any profit from the coffee morning would go towards the repair of the cobblestones in the churchyard, when at that time was in a bad state of repair and since then the church gate needed repairing and is at present in the process of repair, both will be paid for from the Coffee morning funds. The Clerk has a spread sheet prepared and will circulate to all Councillors.
3. Website updated.
4. Poltimore in Bloom survey. The Clerk had been given this just before the meeting and will circulate to all Councillors for discussion at next meeting.

**102/22 DATE OF NEXT MEETING** Wednesday 23<sup>rd</sup> November 2022

**The meeting closed at 7.45pm**

**Submitted by**

J Edwards Parish Clerk

**Approved By**

Chair ----- Date -----